



Title: Summer Sport & Event Counsellor

Reports To: Sport & Event Coordinator and/or Active Living Manager

Nature of Position: Seasonal (9 weeks, 35-40 hours/week)

Description:

The Summer Sport & Event Counsellor will assist the Sport & Event Coordinator in providing support and/or programming at community events, and planning, leading and implementing specialty camps and special events.

Responsibilities(but not limited to):

- Assist in the preparation, implementation and evaluation of specialty sport camps for children ages 6-15 and a teen leadership camp
- Assist with preparation and implementing special events and/or community events
- Assist with the preparation and implementing community fun runs; Scallop Fun Run, Lobster Bash Mud Dash and other community runs as they arise
- Plan above activities, so programs and events are inclusive to all
- Participate with the children as well as encourage participation from all children
- Lead program activities
- Ensure the health and safety of program participants
- Ensure that the program site is kept clean, organized, and free of litter
- Responsible for the supervision of program participants
- To maintain accurate records including incident reports, logbook and daily attendance.
- Perform other related duties as assigned

Skill requirements:

- Must enjoy working with all ages, especially children and youth, in an outdoor setting
- Possess strong interpersonal and leadership skills
- Positive attitude, enthusiasm, patience, and self-control
- Coordination, planning and organizational skills
- Basic computer skills

Qualifications:

- Valid Nova Scotia Drivers License
- Current First Aid and CPR
- This position is funded by the Canada Summer Jobs program therefore applicants must be between the ages of 15 and 30

Work Conditions:

- Working outside in a variety of weather conditions
- Lifting of heavy objects
- Standing for extended periods of time